

THE APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, INSTALL AND MAINTAIN 02 SECURITY X-RAY MACHINES AND 02 WALKTHROUGH METAL DETECTORS FOR CEF SOC LTD FOR A PERIOD OF TWO YEARS.

EVALUATION CRITERIA

The bids shall be evaluated in three (3) phases, Mandatory requirements, Technical /Functionality evaluation and commercial (Price and Specific Goals) evaluation.

PHASE 1

1. MANDATORY REQUIREMENTS

At this phase, the bidder's responses are reviewed against the below Mandatory Requirements. **Failure to comply with any of the Mandatory Requirements will lead to the bidder being disqualified and cannot be considered for further evaluation on Technical Requirements.**

NO	MANDATORY REQUIREMENTS	COMPLY	DO NOT COMPLY
1.1	The bidder must have a copy of valid (not expired before closing date of bid) PSIRA certificate in the bidder's name of (company/close co-operation/sole traders) accreditation and registration by the Private Security Industry Regulatory Authority (PSIRA) or OEM (Original Equipment Manufacturer) or agent/importer certification.		
1.2	The bidder must have a copy of valid (not expired before closing date of bid) letter of good standing in the bidder's name from Private Security Industry Regulatory Authority (PSIRA).		
1.3	The bidder must have a valid copy (not expired before closing date of bid) of PSIRA certificate(s) in the Directors/Owners names registered as grade A/B security officers (PSIRA).		
1.4	The bidder must have a valid (not expired before closing date of bid) letter of good standing/Compensation for Occupational Injuries Disease Act (COIDA) obtainable from Department of Labour.		
1.5	The bidder must have a license in a bidder's name from the South African Health Products Regulatory Authority Radiation		

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	Control (SAHPRA) which permits the bidder to sell the X-ray machines in terms of the Hazardous Substance Act 15 of 1973.		
1.6	The bidder must have a valid copy of OEM (Original Equipment Manufacturer) training certification for the specific machines in the Technician's name.		
1.7	The bidder must have a valid copy of radiation safety training certificate or equivalent certification in the Project lead's name.		
1.8	The service provider must confirm that they agree to be vetted by the State Security Agency (SSA) prior to the commencement of the project. Sign the attached confirmation letter to Accept or Decline vetting by SSA.		

NON-COMPLIANCE WITH ANY OF THE ABOVE MANDATORY REQUIREMENTS WILL LEAD TO BIDDER BEING DISQUALIFIED AND NOT EVALUATED FURTHER.

PHASE 2

2. TECHNICAL EVALUATION

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified.

EVALUATION CRITERIA	DOCUMENT AS EVIDENCE	SCORE	WEIGHTING %
2.1 COMPANY EXPERIENCE The company must have delivered at least 5 projects in the past, where similar services have been rendered in the last 8 years (2017 to date). Please provide reference letters as proof for previous projects implemented. The letters must be signed on the client's letterhead and include the date the project was executed, the contact person, and contact details.			

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5 or more reference letters	REFERENCE LETTERS	5	35%
4 reference letters		4	
3 reference letters		3	
2 reference letters		2	
1 reference letter		1	
0 reference letters		0	
EVALUATION CRITERIA	DOCUMENT AS EVIDENCE	SCORE	WEIGHTING %
2.2 EXPERIENCE OF THE PROJECT LEAD The Project Lead assigned to the project must have 10 years' experience in implementing similar projects as per the scope of work. Provide a C.V of the Project lead, detailing experience in similar projects.			
10 or more years of experience in similar projects	PROJECT LEAD CV	5	25%
9 but less than 10 years' experience in similar projects		4	
8 but less than 9 years' experience in similar projects		3	
7 but less than 8 years' experience in similar projects		2	
6 but less than 7 years' experience in similar projects		1	
5 but Less than 6 years' experience in similar projects		0	
EVALUATION CRITERIA	DOCUMENT AS EVIDENCE	SCORE	WEIGHTING %
2.3 DETAILED PROJECT EXECUTION PLAN The bidder must demonstrate in a project plan for the implementation, support, repairs, service, and maintenance that they can deliver the scope or requirements within the stipulated timeline of not more than 1 month. Provide a detailed project plan that indicates deadlines were met.			

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The timelines meet the targeted duration of less than 1 months.	PROJECT PLAN	5	25%
The timelines meet more than 1 month but less than 2 months.		4	
The timelines meet more than 2 months but less than 3 months.		3	
The timelines meet more than 3 months but less than 4 months.		2	
The timelines meet more than 4 months but less than 5 months.		1	
No project plan submitted/the timeline is more than 6 months.		0	
EVALUATION CRITERIA	DOCUMENT AS EVIDENCE	SCORE	WEIGHTING %
2.4 TECHNICIAN EXPERIENCE Technician must have a minimum of 6 years or more experience in repairing, maintenance and installation of x-ray machines and metal detectors. Qualifications: The Technician must have N3 electrician certificate or equivalent electrician qualification recognized by SAQA. NB: The technician must be the one working on the project. Provide C.V. and relevant qualifications of the Project technician, detailing experience in similar projects.			
The bidder's proposed Technician has 6 years and more of experience in similar projects, with an N3 electrician certificate or equivalent electronics qualification recognized by SAQA.	TEAM EXPERIENCE	5	15%
The bidder's proposed Technician has 5 but less than 6 years of experience in similar projects, with an N3 electrician certificate or equivalent electronics qualification recognized by SAQA.		4	
The bidder's proposed Technician has 4 but less than 5 years of experience in similar projects, with an N3 electrician certificate or equivalent electronics qualification recognized by SAQA.		3	
The bidder's proposed Technician 3 but less than 4 years of experience in similar projects, with an N3 electrician certificate or equivalent electronics qualification recognized by SAQA.		2	

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The bidder's proposed Technician has 2 but less than 3 years' experience of experience in similar projects, with an N3 electrician certificate or equivalent electronics qualification recognized by SAQA.		1	
The bidder's proposed Technician has less than 2 years of experience and/ does not have the minimum qualification of an N3 electrician certificate or equivalent electronics qualification recognized by SAQA.		0	

PHASE 3

3. Commercial evaluation (Price and Specific goals scoring)

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals	20
TOTAL SCORE:	100

A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

Specific goals	Points
Historically disadvantaged individual (HDI)	
Enterprises with ownership of 51% or more by person/s who are black	10
Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises with ownership of 51% or more by person/s who are youth	3
Enterprise with ownership of 10% or more by person/s with disability	2
Total	20

Tenderer must submit their B-BBEE certificate issued by an authorized body or person or a B-BBEE sworn affidavit to claim preference points.

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- The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.
- The contract must be awarded to the tenderer scoring the highest points.
- If two or more tenders score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals, and if two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.